

Ashton Keynes C of E Primary School

Breakfast Club

Dear Parent/Carer

Please find enclosed your Breakfast Club information and booking pack.

Please fill out the contact information sheet, sign the terms and conditions and return it with your booking form and payment to the school office on the Friday prior to your child starting.

If you have any questions about Ashton Keynes Primary Breakfast Club, please feel free to contact us on the number below or by popping in to the School office. You can also contact Preet Cook, School Business Manager, via the school office.

Breakfast Club Supervisor

01285 861436

office@ashtonkeynes.wilts.sch.uk

ASHTON KEYNES PRIMARY BREAKFAST CLUB

The aim of Ashton Keynes Breakfast Club is to provide high quality care and a healthy breakfast for children before the start of their school day.

Research into Breakfast Clubs has shown that:

- They improve attendance at school
- Children are more relaxed and ready to learn if they have eaten and had an enjoyable start to the day
- They help to improve concentration and academic performance
- They provide a healthy meal at the beginning of the day
- They provide a safe, familiar, warm environment
- They develop social skills and interaction
- They provide continuity of care

Benefits for Parents

- Reassurance that their children are safe and in school at the correct time.
- Meets the needs of the family by enabling them to return to full /part or shift work or training.

Terms and Conditions

Dropping off.

Children must be dropped off to the School hall in the morning by an appropriate adult. This is to ensure the safe arrival of all of the children. Once booked in, you will be able to leave your child/ren at the breakfast club from 8.00am until the start of the school day at 8.45am (term time only).

Breakfast.

Children will be given a choice of foods from a breakfast menu, including: toast and various spreads; a range of healthy cereals; and a choice of drinks. There will also be a themed breakfast each month, giving the children an opportunity to try different foods. We expect that all children attending breakfast club will need breakfast. If your child does not need breakfast could you please let the staff know when you drop them off.

There will be a range of activities available for the children each morning including; construction, art and craft, board games, small world activities, homework table and a reading area. There are also a range of physical activities available in the hall .

Booking and Payment

The cost will be **£3.00** per session. The Ashton Keynes Breakfast Club is non profit making, all money generated in fees will go towards staff and running costs. Therefore once you have booked and paid for your child/rens place it will be **non refundable**.

Each week you will need to complete a booking form stating the days that you would like your child/ren to attend that week. You will need to enclose the booking form along with the payment in a sealed envelope, clearly labelled with your child's name and class. You will be need to forward your booking/payment to the school office. Places will need to be booked and paid for on the **Friday** before the start of the week that you would like your child to attend. Alternatively, children will be able to send their booking and payment via the class register as per other payments made to school.

If you would like to use the breakfast club on irregular occasions, you will need to contact the Breakfast club Supervisors or School Office Staff to check for availability.

Late Payment

If payment is not made within 14 days of sessions used, parents/carers will incur a £5 administration fee which will increase by £5 on a weekly basis. If your account is still in arrears after four weeks your child will no longer be accepted at Breakfast Club.

If you are experiencing difficulty with payment please contact Preet Cook, School Business Manager on 01285 861436.

School Closure

If for any reason there is a school closure we will endeavour to contact you as soon as possible. Please also refer to the school website and local radio stations for information.

Child illness.

If your child is unable to attend a session due to illness, please inform the school office as soon as possible.

Contact Information.

Please make sure that the Breakfast Club staff have your most recent contact details and that you have completed the child information sheet and returned it to school prior to your child starting at the Breakfast Club.

.....

....

(Please tick)

- I agree to the terms and conditions of Ashton Keynes Breakfast Club

Signed.....Date...../...../.....

Print name.....

Menu

Cereals

- ❖ Corn Flakes
- ❖ Rice Crispies
- ❖ Weetabix
- ❖ Shreddies.
- ❖ Coco Crispies
- ❖ Cheerios

Hot Cereals

- ❖ Porridge
- ❖ Hot Weetabix

Hot Toast

White or Wholemeal toast with a choice of:

- ❖ Sunflower Spread
- ❖ Jam
- ❖ Marmite
- ❖ Marmalade
- ❖ Strawberry Jam

Fresh Fruit

A different selection of fresh fruit will be available every day.

We aim to include:

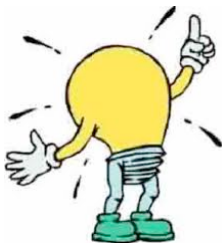
- ❖ Bananas
- ❖ Grapes
- ❖ Apples
- ❖ Oranges
- ❖ Pears
- ❖ Melon
- ❖ Kiwi

Drinks

- ❖ Milk - Hot or Cold
- ❖ Orange Juice
- ❖ Apple Juice
- ❖ Water.

Occasional Extras

- ❖ Crumpets
- ❖ Hot Chocolate
- ❖ Fromage frais



The Breakfast Club is here for you - so if you have any ideas on how we can improve the service, just let us know.

Look out for our new link on the Ashton Keynes School website where you can find booking forms and information, up to date menus and details of our Themed Breakfasts.



Ashton Keynes Breakfast Club

Booking Form

Child's Name.....Class.....

Child's Name.....Class.....

Week Beginning...../...../.....

	Monday	Tuesday	Wednesday	Thursday	Friday
Please Tick					

Please Find enclosed £.....Cash/cheque

Signed..... Date.....

Ashton Keynes Breakfast Club

Booking Form

Child's Name.....Class.....

Child's Name.....Class.....

Week Beginning...../...../.....

	Monday	Tuesday	Wednesday	Thursday	Friday
Please Tick					

Please Find enclosed £.....Cash/cheque

Signed..... Date.....

Ashton Keynes Breakfast Club

Emergency contact information

Child's Details

Surname.....First Name.....

Date of Birth.....Address.....

.....

Post Code.....Home Number.....

Contact 1

Name.....Relationship to Child.....

Address.....

Telephone Number.....

Work Number.....

Mobile Number.....

Contact 2

Name.....Relationship to Child.....

Address.....

Telephone Number.....

Work Number.....

Mobile Number.....

Contact 3

Name.....Relationship to Child.....

Address.....

Telephone Number.....

Work Number.....

Mobile Number.....

Medical Information

Name of Doctor.....Telephone Number.....

Address of Doctors Practice.....

Allergies.....
.....
.....

Do you consider your child to have a disability? If yes, Please provide details below.....
.....
.....

Please use the space below to record any information that you feel is important with regard to your child attending Breakfast Club.

.....
.....
.....
.....
.....
.....
.....
.....

Thank you for taking the time to complete this form. Please let us know as soon as possible if your contact details change.