

**Ashton Keynes Primary School  
Full Governing Body Meeting  
Thursday 22<sup>nd</sup> March 2018 at 5:30 p.m.  
Minutes**

<b>Present:</b>	<b>Apologies:</b>
Michele Collier-Bromelow (MCB)      Ron Monroe (RM) Caroline Hukins (CH)) Samantha Saville (SSa Jade Smith (JS) Jon Hughes (JH) Hannah Brooks (HB) Clerk	Trevor Heath (TH) Shirley Danby (SD) Jan Thompson (JT) Chris Powell (CP) Peter Gray (PG) Meggen Cantillon (MC) Leah Perring (LP) David Tarr (DT)

<p><b>School Improvement Key areas = 2, 3 &amp; 4</b></p> <p><b>Star Challenge: * = Question</b>  <b>** = Action</b>  <b>*** = Change in procedure/policy</b></p>
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Item	Minute	Action
<b>1.</b>	<b>Opening prayer</b>	
<b>2.</b>	<b>Apologies</b> Apologies were received from TH, SD, JT, CP, PG, MC & LP these were accepted by the governors.	
<b>3.</b>	<b>Welcome</b>	
<b>4.</b>	<b>Declaration of Pecuniary Interests</b> None were declared.	
<b>5.</b>	<b>Approval of minutes from FGB 30<sup>th</sup> November 2018</b> The minutes of 30 <sup>th</sup> November 2017 we accepted as a true and accurate record of the meeting.	
<b>6.</b>	<b>Actions and matters arising from previous minutes:</b> All actions and matters arising from previous minutes had been carried out and completed.	
<b>7.</b>	<b>Head teachers' report</b> The Head Teacher's Report was sent out to Governors prior to the FGB. Those in attendance at FGB were pleased with the findings in the report and commented on how pleased everyone was with the SMOOGA.	
<b>8.</b>	<b>Matters arising from Committee reports</b> 1. SP&C – reschedule 2. C&M - none 3. F&P – closing down, carry forward again £45k 4. Strategy – talk later 5. Trustees - nothing	
<b>9.</b>	<b>Scheme of Delegation</b> No changes	
<b>10.</b>	<b>Safeguarding / Child Protection report (included in Head teacher report)</b> A Confidential matter was discussed.	
<b>11.</b>	<b>Policies</b> a) Charging and Remissions Policy b) Data Protection (S,P&C) c) Early Years Foundation Stage Policy d) Lockdown Policy	

	<p>e) HR Disciplinary f) Special Educational Needs (C&amp;M)</p> <p>All policies were currently being reviewed and would be highlighted at next FGB.</p>	
12.	<p><b>SMOOGA Update</b> The SMOOGA is now complete and using the sports budget equipment has been purchased. The children love the extra space provided at lunchtime. Next Monday year 5/6 will have a handball competition against their parents.</p>	
13.	<p><b>Strategy/Multi-Academy Trust</b> This has been discussed at other meetings and it was recommended that AK School join FASNA for advice regarding becoming an Academy.</p> <p>The school currently has 6 options; Staying as you are Federating in co-op Starting own Academy Working in diocese RWB – primary cluster Marling – Cotswold Beacon Academy</p> <p>It was discussed that the AK must keep identity as a church school, be the best it can be, continue to produce high achievers and not be distracted by other influences.</p>	
14.	<p><b>GB Duty of care to staff</b> There are no issues, staff are aware that SD is there to offer pastoral care.</p>	
15.	<p><b>Governor membership</b></p> <ul style="list-style-type: none"> <li>• We have x2 parent governor vacancies for which we will be requesting nominations.</li> <li>• We have x2 Co-opted governor vacancies.</li> </ul>	HB
16.	<p><b>School event calendar; governor attendance</b> iSingPop – 20<sup>th</sup> April BBC Radio Wiltshire – 6:30am – 9:00am</p>	
17.	<p><b>Governing Body Annual Planner</b> To be updated.</p>	
18.	<p><b>Any Other Business</b> <b>Wiltshire Radio</b> – host from Suus’ kitchen table Church/Parish Council/shop/pub – full community</p>	
19.	<p><b>Date of next meeting; Thursday 28<sup>th</sup> June 2018 5:30 p.m.</b></p>	

The Chair closed the meeting at 6:25pm

Signed.....

Date.....

**\*\*SUMMARY OF ACTIONS**

1	Parent Governor nominations required	HB
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