



ACTION LIST

Item No.	Task	Who	Status	Target Date	Notes	Date of FGB
1	New members for the Governing Committee	Clerk/NE	Ongoing	2024	Clerk has put advert in the village shop. No responses to adverts in shop and magazine. NE will post on social media.	
2	Policies	SS	Ongoing	2024	SS will contact School Aspect re storing and monitoring statutory Policies	
3	School Inventory	RPC			RPC are aware of the need for an up-to-date inventory.	

Minutes from FGB Meeting

18/04/24, 17:30 via Teams

Challenge: * = Question

** = Action

*** = Change in procedure/policy

Item	Minute		
1. Prayers			
2. Apologies	Present:	Apologies:	
	Chair: Michele Collier Bromelow (MCB) Sam Saville (SS) Shirley Danby (SD) Ron Munroe (RM) Nick Plummer (NP) Meggen Cantillon (MC) Jon Hughes (JH) Nicola Eagleton (NE) David Tarr (DT) S Igoe (SI) In attendance Clerk: Cath McMurtry (CM)	Dan Hockaday (DH) Sam Crawford (SC)	

3. Pecuniary interest declaration	None declared.
4. Minutes from meeting of 23 November 2023	Minutes were approved by the FGB.
5. Actions and Matter arising from previous minutes	<ol style="list-style-type: none"> 1. Clerk has had no response from the advert in the village shop for a new Governor. NE will put some posts on social media groups. 2. SS will speak to School Aspect regarding storing and monitoring the school's policies. Clerk to prompt in a couple of weeks. 3. RPC are aware of the need for an up-to-date school inventory.
6. Committee Updates	<ol style="list-style-type: none"> a. LED provided minutes from their March '24 meeting. b. RPC provided minutes from their March '24 meeting. c. SSC did not have a meeting in March, although the members are actively involved, particularly with Church School. (Church School document circulated with Head's reports)
7. Safeguarding/Child Protection (MCB/SS)	An update is contained in the Head's Report. While SI is on maternity leave, the School is down one DDSL, but other staff will continue to deal with any matters that arise. Governors again thanked staff for the huge effort involved in Safeguarding and Child Protection, in particular as time is taken from other important tasks.
8. Wellbeing (SD)	SD continues to monitor Wellbeing amongst the staff, and has been particularly supportive this term as more staffing issues have arisen. It has been an incredibly challenging year, requiring intense effort from SS to manage the shortfalls. SD will send out an email to staff to offer support wherever necessary.
9. Pupil Premium Update (JH)	JH had meet with SI in February, and all is generally going well. There have been a few attendance issues, with some low figures recently, but that is being addressed. SS will take over the role while SI is on maternity leave. It is difficult to get enough staff to do tutoring with the 18 PPG children (only SI and SS at the moment); JH was asked to consider the salaries for staff doing tutoring, and to come up with a higher rate to compensate for lost prep time.
10. Head Teacher Update (SS)	SSa has sent out document updates for Governors' information. The SIP is on track, and all is in hand to cover while SI is on leave. Preparation for SATs is underway; DH is doing extra work with groups to fill gaps. SS is doing a new Pupil Book Study with pupils and staff; Governors will attend training to watch and experience the new methods. Staffing issues

	have been particularly difficult since Easter, but SS has worked magic to sort it out. Happily, the children are all thriving. SS was offered any support that Governors can provide.
11. Governor Business	<ul style="list-style-type: none"> As well as posting on social media, JH will contact someone who is moving to the village next month who has indicated a willingness to join the Governing Body. Nothing current re policies for Governors to sign/approve.
12. Governor Feedback and News	All Governors wished SI their very good wishes for the birth of her baby in early May. All Governors also congratulated DT on receiving his BEM at County Hall last week for many years of fundraising and supporting AK School, and hoped he would enjoy the Garden Party at Buckingham Palace. Governors may join in with the Heroes and Heroines celebration on 20 th May, where DT will show his medal. SD expressed great pleasure in how well the children have taken to new work on spirituality, and the 'Ows, Wows and Golden Glue'. AK's children have a great deal of spontaneous respect and thoughtfulness, evidenced when they gave 'star hands' to a Ukrainian girl who had made such progress since joining the school. Many visitors to the school are impressed with children here at AK, in particular their writing levels are exceptional. SS was commended by the leader of Challenge Partners for her incredible presentation, and by a colleague for her brilliant training. JH noted that at the start of the village tennis club season many new families came from several miles outside the village who have children at the school and who were most complimentary.
13. A.O.B.	<p>The deadline for completing the 'RA walkabouts' is tomorrow. NP and NE have completed theirs but will write up by tomorrow. MC will do her area tomorrow.</p> <p>There was a recommendation to hold some of the FGB meetings face to face. Committees can evaluate if this is possible though within work schedule limitations.</p>
14. Date of Next Meeting	July 11 th in the School Hub