



## ACTION LIST

Item No.	Task	Who	Status	Target Date	Notes	Date of FGB
1	New members for the Governing Committee	Clerk/SSC	Ongoing	2023	Clerk has put advert in the village shop. No responses currently	
2	Policies	Clerk/SD	Ongoing	2023	Clerk has met with SSa to assign policies to committees. Governor Policies are almost complete (New Gov Induction)	

## Minutes from FGB Meeting

23/11/23, 17:30 via Teams

Challenge: \* = Question

\*\* = Action

\*\*\* = Change in procedure/policy

Item	Minute	
1. Prayers		
2. Apologies	<div>Present:</div> <div> <b>Chair:</b> Michele Collier  Bromelow (MCB)  Sam Saville (SS)  Shirley Danby (SD)  Ron Munroe (RM)  Nick Plummer (NP)  Meggen Cantillon (MC)  Jon Hughes (JH)  Dan Hockaday (DH)  Sam Crawford (SC)  Nicola Eagleton (NE)  S Igoe (SI)  David Tarr (DT) (from 6pm) </div> <div> <b>In attendance</b>  <b>Clerk:</b> Cath McMurtry (CM) </div>	<div>Apologies:</div>

<b>3. Pecuniary interest declaration</b>	None declared.
<b>4. Minutes from meeting of 13 July 2023</b>	Minutes were approved by the FGB.
<b>5. Actions and Matter arising from previous minutes</b>	<ol style="list-style-type: none"> <li>1. Clerk has had no response from the advert in the village shop for a new Governor.</li> <li>2. Clerk and SS have met re policies.</li> </ol>
<b>6. Committee Updates</b>	<ol style="list-style-type: none"> <li>a. LED provided minutes from their October '23 meeting. Chair thanked RM and SS for negotiating a new format for Class Link Governor visits to streamline the process. <b>RM is planning a meeting with DH and SI.</b></li> <li>b. RPC provided minutes from their November '23 meeting. Some Capex projects are being discussed. <b>SC will meet with DH as the STEM lab gets underway.</b></li> <li>c. SSC provided minutes from their November '23 meeting. RM provided SSC with useful research on Academies for future partnerships. The 1,3,5 year strategy plan is being finalised before coming to FGB.</li> </ol>
<b>7. Safeguarding/Child Protection (MCB/SS)</b>	<p>A serious safeguarding incident occurred at the school last night but while under the jurisdiction of an outside provider. A young child was able to exit the premises and walk through the village towards his home. School staff who were on the premises on school matters assisted and the child was found. The outside provider is producing a report for the parents, and this is an issue principally between them and the family. It is noted that the provider has been working at the school for some 10 years and there has never been an issue previously, but some cover staff were supporting that night.</p> <p>Senior staff at school met the next day and measures are in place to change the gate locking mechanism from keys (which get lost) to a code system, out of reach of children. Any outside provider renting school premises must have an adequate Risk Assessment and emergency procedure. It was a very distressing incident, but HT and school staff acted promptly and thoroughly. The school Chair was notified almost immediately, and the Chair commended the HT and staff highly for their exceptional response.</p> <p>In other safeguarding matters, one MASH referral has been accepted.</p>
<b>8. Wellbeing (SD)</b>	SD mentioned that a number of staff will need cover, both long and short term, which causes a struggle to find supply staff. She reiterated that Governors will support any member of staff at any time they can. She expressed Governors'

	strong appreciation for all the HT does and her endless effort to deal with crises at the same time as ongoing day to day management. SC asked if there were any parental difficulties in classes with current supply staff but was reassured that SS has put in measures to alleviate parent concerns as much as possible. Governors can support if necessary.
<b>9. Pupil Premium Update (JH)</b>	<b>JH is to meet with SI next term.</b> It was pleasing to see the good SATs results from last year's PPG Year 6 pupils. SI mentioned the input that is in place for all PPG children to provide support.
<b>10. Head Teacher Update (SS)</b>	SSa has sent a number of document updates for Governors' information. RM commented on the attention to detail for children throughout their years at school to support each one to get such good results, in particular the current year 6 with a high number of SEND children. Whilst the current EYFS group have quite a low baseline, they are a wonderful group of children with lovely manners, and who are already learning independently. The new SIA is very good, hugely supportive and very complementary about the standards at school. SS advised NP that it is difficult to do full comparisons of results nationally as there are few standardised tests across the year-groups. Results are analysed and staff get performance targets where specific weaknesses are observed to ensure pupils progress.
<b>11. Governor Business</b>	<ul style="list-style-type: none"> <li><b>Governors should target any possible candidates to join Governing Body</b>, with a possible emphasis on finance and buildings/premises experience. <b>Clerk will put another advert into the Parish magazine for the February issue.</b> Other platforms such as Next Door might be worthwhile.</li> <li>Almost all Governors have confirmed approval for the latest H and S policy. <b>Clerk and SS will meet in the New Year to talk with School Aspect</b>, who already support admin in school, and who could simplify the storing and monitoring of Policies as part of the existing package.</li> </ul>
<b>12. Governor Feedback and News</b>	There were many Good News items mentioned by Governors, from the wonderful I-Sing-Pop day, in part funded by a much appreciated gift from Holy Cross Church; the Stay and Share time where parents can see their child's learning; the children who demonstrate they understand the moral learning through Worship Council; the parent support at Football Club; the children engaging in Pupil Leadership and the magnificent Fireworks evening. It would be nice if more parents could physically support the school at events, or in FOAKS. Involving some parents of younger children at the Nativity might help. However, many parents do come into school to hear readers, which is so helpful.
<b>13. A.O.B.</b>	It is time for the next Risk Assessment walkabout. <b>RPC and other volunteers (RM, MC, NE) will help</b> , probably in the final week of term. <b>Clerk will contact S Smith to divide up the areas.</b> There was a query about the length of time for elections for Chair and Vice Chair, but it seems consistent with rules.
<b>14. Date of Next Meeting</b>	The current date of 26 <sup>th</sup> March is not possible; 18 <sup>th</sup> April is proposed.

