



### Minutes from FGB Meeting

10<sup>th</sup> July 2025, 17:30 , In school ( and Teams)

#### ACTION LIST

Item No.	Task	Who	Status	Target Date	Notes	Date of FGB
1	School Inventory	RPC	Ongoing	2024	On RPC agenda; SC and JH to conduct soon	
2	Policies	SS	Ongoing	2024	Nothing currently	
3	Strategies for Staff workload/parent code of conduct/	SSC	Ongoing	2025	SSC are aware and supporting	

Challenge: \* = Question

\*\* = Action

\*\*\* = Change in procedure/policy. Notable item.

Item	Minute	
1. Prayers		
2. Apologies	<p>Present:</p> <p><b>Chair:</b> Michele Collier Bromelow (MCB)            Shirley Danby (SD)            Sam Saville (SS)            Ron Munroe (RM)            Dan Hockaday (DH)            Nick Plummer (NP)            Brian Ridley (BR)            Meggen Cantillon (MC)            Elaine Hayler (EH)  <b>In attendance</b>  <b>Clerk:</b> Cath McMurtry (CM)</p>	<p>Apologies:</p> <p>David Tarr (DT)            Sam Crawford (SC)            Jon Hughes (JH)            Nicola Eagleton (NE)</p>
3. Pecuniary interest declaration	None declared.	
4. Minutes of previous meeting	Minutes for meeting on 1st April 2025 were approved by the FGB.	
5. Actions and Matter arising from previous minutes	<ol style="list-style-type: none"> <li>1. SC and JH will conduct inventory soon</li> <li>2. Nothing current</li> <li>3. SSC are supporting and will be discussed in September. The Parent Code of Conduct has been done.</li> </ol>	
6. Committee Updates	<ol style="list-style-type: none"> <li>a. <b>LED</b> provided minutes from their previous meeting. RM noted the new pupil book study monitoring is very successful in determining children’s learning and is comfortable with staff as it is non-intrusive for lesson continuity. He repeated LED’s concern about the time that safeguarding is taking for the head and her staff, and the effect on their wellbeing. RM congratulated the school (and DH in particular) on the excellent writing results for year 6.</li> <li>b. <b>RPC</b> provided minutes from their previous meeting. The toilets have now been done and the light tubes. The loft ladder may need replacing but is an expensive item. <b>NP will mention to SC.</b> NP commented on the budget</li> </ol>	

	<p>surplus for most of the year, which will now be a budget deficit, primarily due to staffing costs. SS pointed out that we are better off than many schools, and we have been able to balance the budget carefully, and for future years there are ways to manage it better. <b>RPC will look at how the budget seemed to be healthy, and within a short time went into deficit. Governors asked that in future more information is given to all Governors before asking for approval, including the previous year's budget, and some bullet points explaining the situation, (perhaps from the budget meeting minutes)</b> albeit there is usually very little time between the income being confirmed by Wiltshire and the deadline for budget submission. <b>Governors formally approved the Budget.</b></p> <p>c. <b>SSC</b> minutes have been distributed. The 1,3,5 year plan is not up to date and needs looking at considering the budget. JH has done benchmarking and SSC will look at this and see where we may be over or under spending. A working party will set up to examine this. <b>The educational outcomes of the children must remain a priority.</b></p>
<b>7. Safeguarding/Child Protection (MCB/SS)</b>	SS discussed Safeguarding in her Head's Report. If the school could afford C-Poms it would make the admin side so much quicker and easier (approx. £900-1000 per year).
<b>8. Wellbeing (SS)</b>	SD continues to support SS regularly, and SD as Wellbeing Governor is in touch with staff wherever needed. It has been a particularly difficult year, and the Governors aim to provide anything to make the workload easier ( <b>C-Poms may be a useful concrete action</b> ).
<b>9. Pupil Premium Update (JH)</b>	JH met with SI following her return from maternity leave. There are no major changes since the last review with a generally 'on target with progress' trend, but from a strong base. Attendance figures had improved since one child left the school and are still the best in Wiltshire. Following a visit in the last few days, a solution to PPG tutoring has been discussed which should provide more consistent support. Tutoring will be done during the school day, not after school, utilising effectively the PPG and SEND budget.
<b>10. Head Teacher Update (SS)</b>	<ul style="list-style-type: none"> <li>• The new SIP is in the Head's Reports, which is really positive.</li> <li>• The SATs results are excellent and could get better with some remarking to be done. Our results are significantly above national average with high <i>greater depth</i> percentages across the tests. The opportunities given to each child are very important, and the Governors expressed thanks to staff for bringing the children to this level. SD also commended the depth and detail in the Head's reports.</li> <li>• SS and Governors discussed the apparent rise in children who become physical at home as a way to resolve stress, particularly in children reaching puberty.</li> </ul>

<b>11. Governor Business</b>	<ul style="list-style-type: none"> <li>DT may take on Associate Governor role from November when his Foundation Governor term of office comes to an end.</li> </ul>
<b>12. Governor Feedback and Good News</b>	<p>MCB had a wonderful time in London with the year 6 class and commended the children on their behaviour. It was some children's first experience of London, or even a train journey. They had such an amazing time, and it is great for their confidence. The School Choir did a fabulous job recently (particularly without the year 5 and 6 children) and sang beautifully. Sports Day was amazing with golf for the first time, and year 6 now do Paddleboarding.</p>
<b>13. A.O.B.</b>	
<b>14. Date of Next Meeting</b>	<b>Thursday 11<sup>th</sup> September, 2025. 17:30. In school to do Safeguarding and sign documents.</b>