ASHTON KEYNES
Church of England VC Primary School
SHINE BRIGHT ★ REACH FOR THE STARS

Minutes from FGB Meeting

20th November 2025, 17:30 , In school

ACTION LIST

Item No.	Task	Who	Status	Target Date	Notes	Date of FGB
1	School Inventory	RPC	complete	2025	Completed	
2	Policies	All	Ongoing	2024	Code of Conduct for Governors: Clerk to amend and send to NE and JH	
3	Strategies for Staff workload/parent code of conduct/	SSC	Ongoing	2025	SSC are aware and supporting	
4	C-Poms	SSC	Delayed		Staff decided now was not the right time to purchase	

Challenge: * = Question

** = Action

*** = Change in procedure/policy. Notable item.

<table>
<tr><th>Item</th><th>Minute</th></tr>
<tr><td>1. Prayers</td><td></td></tr>
<tr><td>2. Apologies</td><td>
<table>
<tr><td>Present:</td><td>Apologies:</td></tr>
<tr><td>Chair: Michele Collier Bromelow (MCB)
Shirley Danby (SD)
Sam Saville (SS)
Ron Munroe (RM)
Dan Hockaday (DH)
Jon Hughes (JH)
Nicola Eagleton (NE)
Meggen Cantillon (MC)
Elaine Hayler (EH)
In attendance
Clerk: Cath McMurtry (CM)</td><td>Sam Crawford (SC)
Brian Ridley (BR)
Nick Plummer (NP) - attended second half</td></tr>
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<tr><td>3. Pecuniary interest declaration</td><td>None declared.</td></tr>
<tr><td>4. Minutes of previous meeting</td><td>Minutes for meeting on 10th July 2025 were approved by the FGB.</td></tr>
<tr><td>5. Actions and Matter arising from previous minutes</td><td>1. Inventory completed
2. Clerk will review and amend (remove ‘Trust’) send out to NE and JH
3. Nothing further, discussed within SSC
4. This will be considered again in the future, through SSC.</td></tr>
<tr><td>6. Committee Updates</td><td>a. LED : minutes were provided. No questions asked.
b. RPC : minutes from the last meeting were provided. Various works have been completed to improve the school premises.
c. SSC : minutes were circulated. The school strategy plan is being updated.</td></tr>
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7. Safeguarding/Child Protection (MCB/SS)	MCB expressed Governors' thanks and appreciation to the Safeguarding team for the huge effort and dedication that this involves. SS is currently trying to complete the Safeguarding audit, in amongst her normal workload and despite several school staff off sick and parents with complaints and court cases.
8. Wellbeing (SS)	MCB noted that SS and the SLT team are dealing with an extraordinarily high workload at the moment with matters out of their control: staff absences, court cases causing parents to challenge the school and staff, and the SENDCo being absent. It all has a knock-on effect on SS health and wellbeing. The children are always the priority and are doing well and their needs being met. *Governors asked if a temporary cover SENDCo could be sought via the Business Manager. **DH emailed to PC to act on this as a priority. The huge amount of time to write reports for these vulnerable children, prepare IEPs, and dealing with unpleasant parental demands of SEND children is taking its toll. SS is taking advice from Union to support her through the parent complaints.
9. Pupil Premium Update (JH)	JH has not yet met up with SI this term, but she has contributed to the HT report and will be preparing a large statement before end December. All is going well.
10. Head Teacher Update (SS)	• The new SIP is in the Head's Reports • SS described the new hub she is involved in and recently met many heads and CEOs in London (Systems Leaders Conference), gaining greatly from being involved in decision making and top-level discussions, feeding back to Government. It is an exciting and privileged opportunity to have our Head Teacher chosen to represent local schools. The funding of £13,700 that comes to AK has been allocated – wellbeing and middle leadership. • *One Governor queried the lower results in Year 2 writing. SS pointed out the higher number of children with poor spelling and comprehension, and outlined interventions which have been put in place to target this. • SD and Governors thanked SS for her incredibly detailed HT report. SS and SD will be visiting Bristol diocese, and SS's involvement within the Diocese is very rewarding. For information, SS described the new format of the Ofsted inspection. This focusses less on subject deep dives, and more on the whole curriculum offer and on how children flourish, how all children are included (particularly vulnerable children) through case sampling and what the offer is for all our children, particularly for those more vulnerable, which is what AKPS continues to work on as part of their inclusion work. SS will present the New Ofsted framework to staff and to Governors in due course.
11. Governor Business	• Could Governors please read through the H&S Policy and Send approval as soon as possible.

12. Governor Feedback and Good News	• DH advised Governors that 'Glow in the Dark' dodgeball is coming in to school. AK has been awarded a Gold Award for School Games for 2024-5. • This year School is bringing a Pantomime into school, rather than going to attend elsewhere, which makes it more affordable. • Messy Church was very successful recently, with 25 children. Christingle is next weekend. • Clerk will send out a list of events Governors can attend before Christmas. • MCB will express thanks to FOAKS for their fundraising. Fireworks night was an excellent event and made a similar profit to last year. SS will ask for funding for ipads. • Governors acknowledged the hard work that goes on in school and expressed thanks and appreciation to staff.
13. A.O.B.	
14. Date of Next Meeting	**Thursday 26th March, 2026. 17:30.**