ASHTON KEYNES
Church of England VC Primary School
SHINE BRIGHT ★ REACH FOR THE STARS

Minutes from FGB Meeting

9th July 2026, 17:30 , In school

ACTION LIST

Item No.	Task	Who	Status	Target Date	Notes	Date of FGB
1	School Inventory	RPC	complete	2026	Completed	
2	Policies	All	Ongoing	2026	Curriculum policies and behaviour policies being reviewed.	

Challenge: * = Question

** = Action**

*** = Change in procedure/policy. Notable item.**

Item	Minute
1. Prayers	
2. Apologies	Present: **Chair:** Michele Collier Bromelow (MCB) Shirley Danby (SD) Ron Munroe (RM) Dan Hockaday (DH) Nicola Eagleton (NE) Nick Plummer (NP) Meggen Cantillon (MC) Elaine Hayler (EH) **In attendance** **Clerk:** Cath McMurtry (CM) Apologies: Brian Ridley (BR) Jon Hughes (JH)
3. Pecuniary interest declaration	None declared.
4. Minutes of previous meeting	Minutes for meeting on 26th March 2026 were approved by the FGB.
5. Actions and Matter arising from previous minutes	1. School Inventory has been completed. 2. SS and Staff are renewing Curriculum policies and behaviour policies. Governors to be on the lookout for emails with policies requiring approvals. NE has some suggestions to make on the SEND Policy. DH will check on what MC needs to add to Behaviour Policy. SS is waiting for WC updates for the Child Protection and Staff Conduct Policies to be able to update our own school policies. Governors will need to say they have read/ have approved these policies. These are crucial Safeguarding Policies.

6. Committee Updates	a. **LED** : minutes were provided. RM noted that it had been a successful full year of monitoring subjects; NE has also been doing a very good job on EYFS monitoring. RM congratulated all on the fact that children continue to progress. SATs results are delayed. b. **RPC** : RPC Minutes were provided. NP noted that we have had to dip into reserves for the budget for next year, mainly due to removal of the sports budget. Some sports money might be available by request. S Smith will be taking over from P Cook. We are putting money aside for CCTV. Katy's Sustainability report was sent to all Governors. Next years the SLT will present their 4 areas of the SIP to Governors during the year. NP and SC will become Associate Governors while three new RPC Parent Governors settle in. c. **SSC** : Minutes were provided. SSC have been made aware of the new Staffing for next year. *In response to a question on any persistent absenteeism, DH indicated that when needed it is being monitored by a small group.
7. Safeguarding/Child Protection (MCB/SS)	SS is waiting for the WC updates to add to her Safeguarding Policies. The new streamlined group Safeguarding training for Governors will take place again in early September. School would still like to buy CPoms to help with the safeguarding paperwork; we will review in September.
8. Wellbeing (SS)	SD continues to support staff though all kinds of issues. There are still long-term absences, but that should be resolving. Staff are tired but excited for September and a new start. SSC sub-group are still looking at parent behaviours. **A Governor queried time management for SI as teacher and SENDco: SI will be constraining parent meetings, which can become unduly lengthy, eg doing them on Teams, or setting time limits. **MC suggested transcribing the meetings and using AI to make summaries to send to parents and to keep a record. Managing parent expectations is important and ensuring policies are followed. SD noted that although SS has returned to work recently, it takes time for her to recover fully, and also it has an impact on the wellbeing of staff. The coaching course that SS has been doing has been extremely useful, and she will coach each of the SLT.
9. Pupil Premium Update (JH)	JH is to meet SI next week. SS reported: AK has just set in place a new vulnerable children tracker. A School focus, as per the School Improvement Plan, is Inclusion, including SEND, PP and those known to Social Services or previously young carers, with the addition of casting the net wider to catch any children that School feels could be vulnerable. SLT have gone through each child in school with the teaching team, identifying any child with difficulties or specific needs (not necessarily educational or financial) and created an AKPS vulnerable tracker which tracks across everything for those pupils including attendance, academic, enrichment and support. Teachers are responsible for keeping this tracker updated and middle leaders monitoring to ensure these pupils are accessing and succeeding in their subjects. At the

	start of each staff meeting the tracker is shared and reviewed for any updates/changes/additions. In each lesson those pupils are in focus to ensure they are accessing learning and checked-in with early to ensure success. It is a shared responsibility. If we get it right for these children, we get it right for everyone.
10. Head Teacher Update (SS)	• HT has submitted her report, and the updated SIP. • The Phonics results at Year 1 were excellent. And the EYFS results and multiplication results are also very good, particularly the writing. Only the SATs are delayed. RM noted that all children love the fun things that school does in SATs week. • SS has given each of the 4 areas of School Improvement to the SLT team, as a new initiative for next year. (See LED minutes). • Sustainability will be presented to Governors as part of the new SIP division of leadership.
11. Governor Business	• MCB thanked all the Parent Governors for their time, and particularly as they have stayed on as Associate or Co-opted Governors. Three new Governors joining RPC will start in September. Clerk will arrange a gathering of outgoing Parent and new Parent Governors. New Governors will be required to do training and induction, and to understand the role and confidentiality. Clerk has stressed this aspect in initial meetings. • Elaine's application to become Foundation Governor has been approved by the Diocese. • SEND and Behaviour are statutory Policies which need approval from all Governors. NE will send SI some SEND comments shortly. The behaviour policy will need a comment on behaviour principals from MC. DH will investigate. Relationship and sex education policy will be a major review with the new DfE guidance. SS reported that School are currently reviewing this with the DfE guidance but also their Church School expectations and ensuring this is carefully laid out through the policy, especially with the PSHE Jigsaw provision the school provides, to carefully decide and map out clearly what is taught and when. This will be shared with the Diocese for input, Governors, parents for consultation and published. • We will get advice from WC on updating the Parent Behaviour policy.
12. Governor Feedback and Good News	• SS brought *Rock Steady* into school, with offers for bursaries for disadvantaged children. The children will have band practice over the next two years, making their own band and songs. They were incredibly excited by it. • The Year 6 Leavers' production is on Monday 13th at 9.30. Leavers' Service at 1.30pm. • Camp out for Year 3 is on 10th July.

	• The summer fete was a great success. • *Urban Strides* came in for Sports Week, and also lots of local clubs; the children particularly enjoyed golf club. The year 6 children ran the sports stations. It was a very enjoyable week. • RM mentioned The Arts Society Corinium which had awarded a grant to AK for an animation workshop. The representatives were incredibly impressed by the children's enthusiasm and abilities. • The School and Church partnership had a cream tea last week; parents and grandparents were impressed at how easily the children chatted about their school days.
13. A.O.B.	Governors expressed thanks to SS and all her Team for working so hard in a year with both ups and downs.
14. Date of Next Meeting	**Thursday 10th September, 2026. 17:00 Safeguarding and 19th November usual FGB meeting.**